

DYMOCK PARISH COUNCIL

Minutes of the extraordinary Parish Council Meeting

Held on Tuesday 8th December 2020 at 7:30pm via Zoom Conference Call¹

Present:

Councillors: Trevor Blandford (Chairman), Terry Ball (Vice-Chairman), Annie Dobson, Tony Eagle, John George, Andrew Perry

Officers: Arin Spencer (Parish Clerk and RFO)

In attendance: Four (4) members of the public

83. **Apologies for absence.** None.

84. **Declarations of interest**

Cllr Blandford, Cllr Ball, Cllr Dobson and Cllr Perry declared a personal interest in item 88, the Nansfield Farm planning application. As this would leave Council inquorate, it was **resolved** to allow a dispensation for all four members in respect of this agenda item.

85. **Minutes**

Resolved to approve and sign the minutes of the previous meeting held on 9 November 2020

86. **Public Participation**

Richard Goulding, the applicant for the Nansfield Farm planning application, asked Councillors to support the application for two additional poultry sheds which he said was needed to make the farm financially viable.

87. **Casual Vacancy**

Only one candidate had submitted an application to be co-opted. Cllr Perry proposed, Cllr Eagle seconded and it was **resolved** that Calvert McGibbon be co-opted onto the Council (with 5 votes in favour and 1 abstention).

88. **Planning Applications**

Nansfield Farm, Dymock ([P1799/20/FUL](#)) Erection of 2 No additional poultry houses and associated infrastructure on established turkey farm (resubmission of P0800/20/FUL).

Members discussed the application at length. The primary concern raised was foul odours reported by residents of the Castle Tump area when there is a north-westerly wind blowing.

It was **resolved** to support the application on the condition of additional odour mitigation being put in place to reduce the impact on the Castle Tump area.

89. **Beauchamp Arms**

Members considered the quote from Thomas Teague to let the pub (including a rent review, advertising of the vacancy, screening of applicants and credit checks).

Cllr Eagle proposed, Cllr Ball seconded and it was unanimously **resolved** that Thomas Teague be appointed to conduct a rent review and provide a shortlist of vetted prospective tenants at a cost of £3,500.

¹ In accordance with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.

90. **Finance**

a) Budget 2021/22

Cllr George proposed, Cllr Dobson seconded and Council **resolved** to approve the draft Budget for 2021/22 (Appendix 1) with five votes in favour and two abstentions.

b) Precept 2021/22

Cllr Dobson proposed, Cllr George seconded and Council unanimously **resolved** to set the precept for 2021/22 at £19,403 (unchanged from 2020/21).

91. **Date of next meeting**

Monday 11th January 2021 at 7:30pm remotely by video conference call.

With no further business the meeting was closed at 20:53.

Signed (Chairman)

Date

Appendix 1

DYMOCK PARISH COUNCIL BUDGET 2021-22

No	RECEIPTS	2019-20		2020-21		2021-22 Draft
		Budget	Actual	Budget	YTD Receipts	
1	Precept	18,000	18,000	19,403	19,403	19,403
2	VAT Refund		-	-	-	-
3	Rental Income	22,037	22,037	22,037	12,000	12,000
4	Grants	-	2,607	-	10,000	-
	TOTAL	40,037	42,644	41,440	41,403	31,403

No	PAYMENTS	Budget	Actual	Budget	Projected	2021-22 Draft
5	Clerk's Salary	3,790	3,984	3,398	4,217	5,345
6	Clerk's Home Allowance			72	72	72
7	Clerk's Mileage			40	20	20
8	Office/Postage			300	80	100
9	Website/Software	425	213	122	123	112
10	Audit Fees	500	350	500	435	450
11	Affiliation Fees/Subs	510	403	505	437	460
12	Room Hire/Lease	200	200	252	35	260
13	Annual Parish Meeting	-	-	-	-	75
14	Insurance	1,400	1,273	1,273	1,273	1,000
15	Training	500	222	500	40	150
16	Professional Fees	1,000	2,075	1,000	3,150	5,500
17	Beauchamp Arms	180	5,884	5,180	1,787	1,000
18	Public Conveniences	3,100	3,261	4,250	3,025	2,750
19	Play Area	700	500	750	750	250
20	Grounds Maintenance	3,000	3,464	3,525	2,862	3,842
21	Tree Survey	200	-	200	1,815	125
22	Clock Service	300	-	300	300	300
23	Snow Warden Salt Storage	250	250	250	250	250
24	NDP	250	1,586	-	-	-
25	PWLB Repavments	6,801	7,523	7,523	7,523	7,523
26	Grants/Donations	3,075	3,050	3,000	1,750	1,750
27	VAT					
28	s.137		3,050		1,750	
	SUB-TOTAL	26,181	34,238	32,940	29,944	31,334

	Earmarked Reserves	Balance at	Actual	Budgeted	Projected	Current	Reserves	Projected
29	Office Equipment Fund	-	-	-	-	-	-	-
30	Parish Elections	500	1,204	500	-	- 204	-	- 204
31	Pub Renovation	-	-	8,000	-	8,000	-	8,000
32	Defibrillator Maintenance						-	-
33	Play Area	9,423	-	-	9,423	-	-	-
34	Tree Management	-	-	-	-	-	-	-
	Total Earmarked Reserves	9,923	1,204	8,500	9,423	7,796	-	7,796
34	General Reserves					15,173	-	15,173
	TOTALS	36,104	35,442	41,440	39,367		31,334	

FINANCIAL YEAR	2019/20	2020/21	% Increase	2021/22	% Increase
PRECEPT	18,000	19,403	7.79	19,403	-
Per Band D Property	35.31	37.80		37.80	
Per Week	0.68	0.73		0.73	-

NOTES FOR BUDGET PROPOSAL

- 5 **Clerk's Salary:** Based on NALC pay scales for 2020/21 plus 2.5% increase (National Salary Award for 2021/22 TBC). Increase of one salary point from SCP 8 to SCP 9 for Clerk obtaining CiLCA qualification in December 2020.
SCP 9 (2020/21) £10.86 x 480 hours = £ 5212.80 + 2.5% = £5343, say £5345
- 9 **Website/Software:** Website Hosting £72 + Microsoft 365 £20 + Antivirus £ 20 = £112
- 11 **Affiliation Fees/Subscriptions:**
Ex VAT
ICO £ 35
GAPTC Annual Subscription £ 331
GRCC Annual Subscription £ 25
Local Playing Fields Association £ 25
Society of Local Council Clerks £ 40
£ 456
- 16 **Professional Fees**
Legal Fees £ 2,000
Pub rent valuation & tenancy £ 3,500
£ 5,500
- 18 **Public Conveniences**
Windcross Dairies - Daily Cleaning £ 1,820
Npower and WaterPlus £ 550
General Maintenance £ 380
£ 2,750

Please note: All Earmarked Reserves balances not spent will be carried over to the next financial year.