



## DYMOCK PARISH COUNCIL

Chairman: Cllr Trevor Blandford  
Clerk: Mrs Arin Spencer ▪ Tel: 07484 619582  
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2 December 2020

**Councillors are hereby summoned to attend an extraordinary meeting of DYMOCK PARISH COUNCIL to be held on Tuesday 8 December 2020 at 7:30pm by video conference call<sup>1</sup> for the purpose of transacting the business set out below.**

Please click on this link to access the meeting:

<https://us02web.zoom.us/j/83493667882?pwd=VGFaK3VUL3pHbTNmOXJoOTRITWtBdz09>

Please call the clerk on 07484619582 if you are having problems joining the meeting.

*Arin Spencer*

Arin Spencer Clerk to the Council

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### AGENDA

83. **Apologies for absence**
84. **Declarations of interest** (Members are requested to declare any interest they may have in the business set out in the Agenda to which the approved Code of Conduct refers).
85. **Minutes:** To approve the minutes of the previous meeting held on 9 November 2020
86. **Public Participation**  
Members of the public are invited to raise questions about and/or comment on items on the agenda. A total time of 15 minutes is allocated with individual representations limited to a maximum of three (3) minutes. Standing Order 3(e)-(k).
87. **Casual Vacancy**  
To consider candidates for co-option.
88. **Planning Applications**
- |           |   |
|-----------|---|
| Reference | <a href="#">P1799/20/FUL</a>  |
| Address   | Nansfield Farm, Dymock  |
| Proposal  | Erection of 2 No additional poultry houses and associated infrastructure on established turkey farm (resubmission of P0800/20/FUL). |
89. **Beauchamp Arms**  
To consider quotes received from Licenced Property Valuers for letting of the pub (to include rent review, screening of applicants and credit checks).
90. **Finance**
- To approve the draft Budget for 2021/22 (Appendix 1)
  - To set the precept for 2021/22
91. **Date of next meeting**  
Monday 11<sup>th</sup> January 2021 at 7:30pm remotely via video conference call.

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<sup>1</sup> In accordance with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.

## Appendix 1

### DYMOCK PARISH COUNCIL BUDGET 2021-22

No	RECEIPTS	2019-20		2020-21		2021-22 Draft
		Budget	Actual	Budget	YTD Receipts	
1	Precept	18,000	18,000	19,403	19,403	19,403
2	VAT Refund		-	-	-	-
3	Rental Income	22,037	22,037	22,037	12,000	12,000
4	Grants	-	2,607	-	10,000	-
	<b>TOTAL</b>	<b>40,037</b>	<b>42,644</b>	<b>41,440</b>	<b>41,403</b>	<b>31,403</b>

No	PAYMENTS	2019-20		2020-21		2021-22 Draft
		Budget	Actual	Budget	Projected	
5	Clerk's Salary	3,790	3,984	3,398	4,217	5,345
6	Clerk's Home Allowance			72	72	72
7	Clerk's Mileage			40	20	20
8	Office/Postage			300	80	100
9	Website/Software	425	213	122	123	112
10	Audit Fees	500	350	500	435	450
11	Affiliation Fees/Subs	510	403	505	437	460
12	Room Hire/Lease	200	200	252	35	260
13	Annual Parish Meeting	-	-	-	-	75
14	Insurance	1,400	1,273	1,273	1,273	1,000
15	Training	500	222	500	40	150
16	Professional Fees	1,000	2,075	1,000	3,150	5,500
17	Beauchamp Arms	180	5,884	5,180	1,787	1,000
18	Public Conveniences	3,100	3,261	4,250	3,025	2,750
19	Play Area	700	500	750	750	250
20	Grounds Maintenance	3,000	3,464	3,525	2,862	3,842
21	Tree Survey	200	-	200	1,815	125
22	Clock Service	300	-	300	300	300
23	Snow Warden Salt Storage	250	250	250	250	250
24	NDP	250	1,586	-	-	-
25	PWLB Repayments	6,801	7,523	7,523	7,523	7,523
26	Grants/Donations	3,075	3,050	3,000	1,750	1,750
27	VAT					
28	s.137		3,050		1,750	
	<b>SUB-TOTAL</b>	<b>26,181</b>	<b>34,238</b>	<b>32,940</b>	<b>29,944</b>	<b>31,334</b>

	Earmarked Reserves	Balance at	Actual	Budgeted	Projected	Current	Reserves	Projected
29	Office Equipment Fund	-	-	-	-	-	-	-
30	Parish Elections	500	1,204	500	-	- 204	-	- 204
31	Pub Renovation	-	-	8,000	-	8,000	-	8,000
32	Defibrillator Maintenance						-	-
33	Play Area	9,423	-	-	9,423	-	-	-
34	Tree Management	-	-	-	-	-	-	-
	<b>Total Earmarked Reserves</b>	<b>9,923</b>	<b>1,204</b>	<b>8,500</b>	<b>9,423</b>	<b>7,796</b>	<b>-</b>	<b>7,796</b>
34	<b>General Reserves</b>					6,383	-	6,383
	<b>TOTALS</b>	<b>36,104</b>	<b>35,442</b>	<b>41,440</b>	<b>39,367</b>		<b>31,334</b>	

FINANCIAL YEAR	2019/20	2020/21	% Increase	2021/22	% Increase
PRECEPT	18,000	19,403	7.79	19,403	-
Per Band D Property	35.31	37.80		37.80	
Per Week	0.68	0.73		0.73	

#### NOTES FOR BUDGET PROPOSAL

- 5 **Clerk's Salary:** Based on NALC pay scales for 2020/21 plus 2.5% increase (National Salary Award for 2021/22 TBC). Increase of one salary point from SCP 8 to SCP 9 for Clerk obtaining CiLCA qualification in December 2020.  
SCP 9 (2020/21) £10.86 x 480 hours = £ 5212.80 + 2.5% = £5343, say £5345
- 9 **Website/Software:** Website Hosting £72 + Microsoft 365 £20 + Antivirus £ 20 = £112
- 11 **Affiliation Fees/Subscriptions:**
- |                                  |       |
|----------------------------------|-------|
| Ex VAT                           |       |
| ICO                              | £ 35  |
| GAPTC Annual Subscription        | £ 331 |
| GRCC Annual Subscription         | £ 25  |
| Local Playing Fields Association | £ 25  |
| Society of Local Council Clerks  | £ 40  |
|                                  | <hr/> |
|                                  | £ 456 |
- 16 **Professional Fees**
- |                              |         |
|------------------------------|---------|
| Legal Fees                   | £ 2,000 |
| Pub rent valuation & tenancy | £ 3,500 |
|                              | <hr/>   |
|                              | £ 5,500 |
- 18 **Public Conveniences**
- |                                    |         |
|------------------------------------|---------|
| Windcross Dairies - Daily Cleaning | £ 1,820 |
| Npower and WaterPlus               | £ 550   |
| General Maintenance                | £ 380   |
|                                    | <hr/>   |
|                                    | £ 2,750 |

Please note: All Earmarked Reserves balances not spent will be carried over to the next financial year.